

**COLUMBUS PARKS AND RECREATION  
BOARD MEETING  
THURSDAY, APRIL 9, 2015  
4:00 P.M.**

**AGENDA**

4:00pm **Call to Order**

4:05pm **Action Items**

- a. Approve minutes – (3/12/15)
- b. Approve quote for:
  - Donner Parking Lot
- c. Grant Request
- d. Personnel review and approval
- e. Approve claims and payrolls

4:30pm **Discussion Items**

4:40pm **Information Items**

- f. Department financial reports
- g. Staff reports
- h. Director's report

4:55pm **Board Comments**

5:00 pm **Adjourn**

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## **Board Meeting Agenda**

### **April 9, 2015**

#### **Call to Order**

#### **Action Items**

- a. Approve minutes – Request Park Board approve the March 12, 2014 meeting minutes. – Attachment 1
- b. Approve quote for: Staff will present quotes on the following for Park Board approval.
  - Donner Parking Lot
- c. Grant request – A. Kleinert will present the recommendation from the grant sub-committee on the Arts Fest request from the Park budget.
- d. Personnel review and approval – M. Jones will present list of personnel additions through April 3, 2015 for Park Board approval.
- e. Approve claims and payrolls - Request Park Board approve claims and payroll vouchers as distributed.

#### **Discussion Items**

#### **Information Items**

- f. Department financial reports – J. Brinegar will review the March 2015 financial reports with the Park Board. – Attachment 2
- g. Staff reports
- h. Director's report

#### **Board Comments**

#### **Adjourn**

**COLUMBUS PARKS AND RECREATION  
BOARD MEETING  
THURSDAY, MARCH 12, 2015  
4:00 P.M.**

Present: A. Kleinert, D. Jones and J. Carroll

Councilman D. Bunch, Megan Banta, C. Chodan, P. Herlitz, J. Logston, C. Fry, J. Lemke, K. McPeck, C. Ritz, S. Sasse, P. Senn, T. Tindell, C. Woodard and C. Brummett

President A. Kleinert called the March 12, 2015 meeting of the Columbus Park Board to order.

Subject: Approve minutes

J. Carroll made a motion to approve the February 12, 2015 minutes as distributed. D. Jones seconded. Motion approved.

Subject: Approve grant request

A. Kleinert reported that the Grant Committee (A. Kleinert, A. Macy, M. Jones, J. Brinegar & S. Sasse) met on March 5<sup>th</sup> to consider the grant request of \$4,970 submitted for Mill Race Center's Readers' Theatre Program. She provided a brief rundown of the program noting that it would fit a need as a cultural activity and would be a benefit to the community. The target audience is community members over 50 with the program serving Bartholomew County residents. There was some discussion about the program and scholarships with Cindy Chodan and Paula Herlitz from Mill Race Center providing responses. A. Kleinert said the Grant Committee recommends supporting the Mill Race Center grant at a level of \$3,100. D. Jones said with the total being \$3,100, he felt it addressed issues and it is fair. J. Carroll moved to approve grant to Mill Race Center for \$3,100. D. Jones seconded. Motion carried. The first theater event is scheduled for April 8<sup>th</sup>.

Subject: Approve park user fees

M. Jones presented Park User Fees to the Park Board for approval. He noted that this is something that we do annually for the State Board of Accounts. There are no major changes in fees this year. He said if new programs are added during the year, the Park User Fees will need to be updated. D. Jones moved to approve the 2015 Park User Fees as presented. J. Carroll seconded. Motion carried.

Subject: Approve quotes

C. Ritz presented the following equipment quotes to the Park Board for approval:

- Trucks - He reported that on the 3 types of trucks needed we requested that vendor quotes include the option of an extended warranty (7 years bumper to bumper). He said staff recommendations are:

3/4 Ton Pick-Up - Country Chevrolet with low quote with warranty of \$18,471.00.

3/4 Ton (4x4) w/Plow - Bob Poynter CDJR with low quote with warranty of \$27,874.00.

1/2 Ton Pick-Up - Bob Poynter Ford with low quote with warranty of \$15,462.88.

J. Carroll asked why there was no trade-in reflected by Country Chevrolet in their quote for the 3/4 Ton Pick-Up. C. Ritz said it was not broken down in their quote so he stated it as it was submitted. A. Kleinert asked if there was a reason why the others did not include a

warranty. C. Ritz said we always look at warranty coverage but sometimes we are not able to purchase it because it moves us above budget. A. Kleinert asked what is budgeted. C. Ritz said \$90,000 is the budgeted amount so with quotes recommended, we are saving \$28,192. M. Jones said we still have a list of capital items that are unfunded right now. With the savings, we can return to City Council to request appropriation for additional items.

D. Jones made a motion to approve the quote of \$18,471.00 from Country Chevrolet for the 3/4 Ton Pick-Up. J. Carroll seconded. Motion approved.

D. Jones made a motion to approve the quote of \$27,874.00 for the 3/4 Ton Pick-Up with Plow from Bob Poynter CDJR. J. Carroll seconded. Motion carried.

D. Jones made a motion to approve the quote of \$15,462.88 from Bob Poynter Ford for the 1/2 Ton Pick-Up. J. Carroll seconded. Motion carried.

- Trim Mower – C. Ritz recommended approval of the low quote from Kenney Machinery of 19,396.47. He said \$25,000 is budgeted. D. Jones said that was a nice savings. He asked about the condition of the equipment being traded in. C. Ritz said we have a trading process and the trade-in is by far our oldest mower. Warranties were included in all 3 quotes received. D. Jones moved to approve the low quote from Kenney Machinery of \$19,396.47 for the Trim Mower. J. Carroll seconded. Motion carried.
- Sand Pro – C. Ritz recommended approval of the low quote from Kenney Machinery of \$21,214.08. He noted this equipment is used on ball fields. D. Jones asked if a warranty was included. C. Ritz said it was. D. Jones moved to approve the low quote from Kenney Machinery of \$21,214.08 for the Sand Pro. J. Carroll seconded. Motion approved.
- Donner Moveable Floor – C. Ritz reported that the Donner Pool moveable floor requires maintenance and we need to use the company who designed and installed the floor. We have a quote of \$3,850 for them to come and look at it. The cost of parts will not be included until they get here and determine what (if anything) is needed. That is the normal process. We have been approved for \$9,000 for this work. J. Lemke said they will be looking at cotter pins, replacing hydraulic, etc. This is the only outdoor moveable floor in the Midwest. M. Jones said this servicing is normally done every 3 years. We will schedule service for April and will bring it back to the Board for action. J. Logston said this is not something that is being bid. It is more of a large capital maintenance upkeep item. It doesn't need to come back for a separate action. It does not need specific action. J. Lemke said he replaces pins in the floor as needed and we do general maintenance.

Subject: Personnel review and approval

M. Jones reported that we have 3 part-time employees for approval today. He said every month we will be bringing a list of new employees to the Park Board for approval. J. Logston noted that Park Board has final authority for review and approval in the process and will do this monthly. J. Logston said the list is fine as long as it is dated version wise. A. Kleinert noted that we have 3 new employees with Terre Schwartzkopf being the new Commons administrative person. D. Jones made a motion to approve the new employees as submitted. J. Carroll seconded. Motion approved.

Subject: Approve claims and payrolls

J. Carroll made a motion to approve the claims and payrolls as submitted. D. Jones seconded. Motion approved.

Subject: Department financial reports

M. Jones provided a review of the financial report for February for the General Fund and Non-Reverting Fund. He said expenses at Hamilton Center decreased about \$7,500 for the month. In the Non-Reverting Fund, expenses and revenue were lower compared to February 2014. He reviewed the General Fund by category noting costs were a little higher in supplies due to bulk buying.

In the Non-Reverting Fund, income at CGC was down as a result of shutdown due to weather. Wellness down somewhat due to a change in how registrations are now done. Teams & Leagues had an increase in income and a decrease in expenses. We saw an increase in soccer registrations this year.

Commons budget is looking good. Personnel services is up somewhat. There was an extra payroll period but everything should balance out. They have done some bulk buying. D. Jones noted that the overtime expense is high. M. Jones said that is normal due to holidays. C. Ritz said they have been discussing this as a staff. It is difficult dealing with building staffing and holidays. M. Jones said it is on our radar. Other services are where they should be. We are waiting on the first quarter EDIT payment. Shanda and others are doing a good job at The Commons. Jamie has challenged staff to increase rental income. The Commons overall is in good shape. D. Jones asked if The Commons would break 25% in rentals for the 1st Q. Shanda said she thinks we will. D. Jones suggested an abundance of caution on overtime. A. Kleinert noted that it is not a very large budget number. D. Jones said otherwise it looks great. M. Jones said staff is doing a fantastic job.

Subject: Staff reports

- Kathy McPeck reported:
  - The Community Cast-a-Ways Garage Sale is scheduled for Saturday.
  - She is working to finalize summer programming for inclusion in the Fun Guide.
  - All CGC party times are completely booked for March and April and we are almost full for May. No classes are scheduled next week due to spring break. We will have Flip & Dip sessions. We will re-open with our normal schedule for the second spring break week.
- Jim Lemke reported:
  - He just finished a lifeguard class and will have another one coming up soon.
  - He is working with the Fire Department on some training.
- Patrick Senn reported:
  - We have 1,077 kids registered for spring youth soccer. Coaches meetings were held earlier this month. Practices were supposed to start this week and hopefully they will actually begin next week.
  - Referee training is being held.
  - Baseball teams are being formed with leagues beginning May 2<sup>nd</sup>.
  - Registration for Adult Kickball is underway.
  - Spring Volleyball began with 33 teams participating.
  - Contracts have been finalized for tournaments this summer.
  - We are getting ready to get really busy.
- Carleen Fry reported:
  - At Hamilton Center we have 99 Park & Rec kids enrolled for the skate show session. There are also 42 skate club kids involved.
  - Travel hockey season is just about over.

- Icemen are heading to State this weekend.
- We had 14 participants for adult hockey drop-in over lunch today.
- They are keeping busy!
- Carley Woodard reported:
  - She has been extremely busy working on the Fun Guide. We are expecting to have the whole Fun Guide to proof next week.
  - She asked that everyone please submit a Hockeyville entry as the deadline is approaching.
  - She is doing radio spots and has been talking with John Foster at White River Broadcasting and expects to begin spots there soon.
  - She is updating Webtrac banners.
  - She is running HC pages now on Facebook – Likes are increasing.
  - She is keeping up with flyers, staying up on activities at least a month in advance.
  - She will be attending a Health Fair with April to promote Parks & Rec/Park Foundation.

D. Jones said he is seeing our presence out more and that the Princess Tea flyer looked really good. Carley said she is trying to use the P&R Facebook page as the home page for all facilities. A. Kleinert said Carley was a hard worker and thanked her.

- S. Sasse reported:
  - At The Commons, we had a pretty busy February - busier than last year and are expecting the same in March. They had about 4,900 attend events in Feb.
  - They hosted the first Chaotic Tuesday. It was exciting to see young children get to view all the movements of Chaos. Another Chaotic Tuesday is scheduled for March 24<sup>th</sup>.
  - The Commons will be welcoming an Orange Leaf Frozen Yogurt shop to the facility soon.
  - We are excited to welcome Terre Schwartzkopf to the Commons staff. We are very impressed with her and her background in customer service.
  - We will bring back "Spring Break Bounce" for ages 12 & under during Spring Break. We had a great response to this last year.
- Casey Ritz reported:
  - They did a lot of snow removal in February involving a lot of crews with a lot of time. There was also an increase of picking up broken sleds from Mill Race Park by Cleaning Crew.
  - In March they cleaned the lower level of the Commons floor really well when a sprinkler head malfunctioned. We were fortunate and staff did a great job getting everything cleaned up so the scheduled program could go on.
  - We are looking forward to pursuing a lot of capital projects.
  - Staff has been out getting playgrounds ready. They have begun mulching.
  - Crews are working on normal things and preparing for capital. It will be a busy spring for Park Ops.
- M. Jones reported for April Williams:
  - April and committee held a meeting today to seek public input on Bike Share.

Subject: Director's report

M. Jones reported:

- Work continues on the amphitheater project.
- Staff is working hard on the Fun Guide.

- We are finalizing details on the Hamilton Center openings. The first opening will be April 23<sup>rd</sup> from about 11:30-1pm and May 7 will be the donor reception. Details are still being finalized. We will be getting information out.
- The Sports Manager and CGC Customer Service/Registration Manager positions are both posted.
- Several staff members attended the recent Chamber of Commerce meeting.
- He was invited to participate in recent tourism master plan meetings. It was good for the department to be able to participate. April also attended.

A. Kleinert thanked staff for hard work and cost savings.

There being no further business, D. Jones made a motion to adjourn. J. Carroll seconded. Motion approved.

Respectfully submitted,

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A. Kleinert, President  
Columbus Park Board

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J. Carroll, Secretary  
Columbus Park Board

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M. Jones, Director  
Columbus Parks and Recreation Department

## Notes to March 2015 Financial Reports

### Cash Balance Reports

#### Parks and Recreation Fund 204 (Tax supported fund)

- ❖ Items of note
  - We received no major revenue in March. We anticipate receiving our spring property tax draw in June.
- ❖ Summary
  - The balance of the GF at the end of March was \$2,046,869.34, over \$225,000 less than at the end of February.
  - March 2015 expenses were roughly \$26,000 less than March 2014.

#### Parks Non-reverting Fund 211 (Fees and Charges supported fund)

- ❖ Items of note
  - Expenses in the Non-Reverting Fund for March 2015 were lower than March 2014.
- ❖ Summary
  - March 2015 expenses were lower than March 2014 (down roughly \$3,700).
  - March 2015 revenue was higher (roughly \$40,000) compared to March 2014.

## 2015 General Fund (204) Budget Report by Area and Category of Expense

### ❖ Items of Note by Category

- **Category 01 – Personal Services** – 22.57% of the Personal Services budget has been spent to date. This is slightly higher than 2014 (22.06%).
- **Category 02 - Supplies** – 26.02% of the Supplies budget has been expended. This is slightly higher than last year (24.19%).
- **Category 03 – Other Services and Charges** – 14.89% of the Other Services and Charges budget has been spent which is lower than last year to this point (26.34%).
- **Category 04 - Capital Outlays**– \$54,182.40 of the additional appropriation from 2014 (\$400,000) has been spent.
- **Revenue** – Revenue for the general fund is lower (approx. \$750) than last year.

### ❖ Summary

- Expenses for supplies the first quarter of the year will be slightly ahead of the yearly monthly average as our staff buys in bulk for the year to achieve best pricing.

## 2015 Non-reverting Fund (211) Revenue & Expense Month/YTD Summary

### ❖ Items of Note by Cost Center

- **Gymnastics Center** – Revenue was up compared to March 2014 (up \$1,502). Expenses were also up for the month compared to last year.
- **Wellness** – Wellness revenue was down roughly \$1,100 compared to March 2014, and expenses were also down (roughly \$1,500) for the month.
- **Hamilton Center** – Hamilton Center revenue was up compared to March 2014 (\$1,276) but had a decrease in expenses (\$2,228) compared to March 2014.
- **Teams and Leagues** – Teams and Leagues had an increase in revenue (roughly \$19,000) but had a decrease in expenses (roughly \$2,200) compared to March 2014.

### ❖ Summary

- The Non-Reverting budget, as a whole, is solidly in the black through March (\$144,766.24).

Columbus Parks and Recreation Department 2015 Cash Balance Fund 204 - Park and Recreation General Fund					
	Balance Begin of Month	Revenue Month to Date	Disbursed Month to Date	Month Balance	Current Balance
January	2,928,801.65	2,417.00	404,835.71	-402,418.71	2,526,382.94
February	2,526,382.94	1,236.01	254,224.95	-252,988.94	2,273,394.00
March	2,273,394.00	2,583.29	229,107.95	-226,524.66	2,046,869.34
April	2,046,869.34	0.00	0.00	0.00	2,046,869.34
May	2,046,869.34	0.00	0.00	0.00	2,046,869.34
June	2,046,869.34	0.00	0.00	0.00	2,046,869.34
July	2,046,869.34	0.00	0.00	0.00	2,046,869.34
August	2,046,869.34	0.00	0.00	0.00	2,046,869.34
September	2,046,869.34	0.00	0.00	0.00	2,046,869.34
October	2,046,869.34	0.00	0.00	0.00	2,046,869.34
November	2,046,869.34	0.00	0.00	0.00	2,046,869.34
December	2,046,869.34	0.00	0.00	0.00	2,046,869.34
Total YTD		6,236.30	888,168.61	-881,932.31	

Columbus Parks and Recreation Department 2015 Cash Balance Fund 211 - Park and Recreation Non-Reverting Fund					
	Balance Begin of Month	Revenue Month to Date	Disbursed Month to Date	Month Balance	Current Balance
January	800,914.38	205,754.37	145,336.49	60,417.88	861,332.26
February	861,332.26	169,006.64	99,661.57	69,345.07	930,677.33
March	930,677.33	151,137.11	135,833.81	15,303.30	945,980.63
April	945,980.63	0.00	0.00	0.00	945,980.63
May	945,980.63	0.00	0.00	0.00	945,980.63
June	945,980.63	0.00	0.00	0.00	945,980.63
July	945,980.63	0.00	0.00	0.00	945,980.63
August	945,980.63	0.00	0.00	0.00	945,980.63
September	945,980.63	0.00	0.00	0.00	945,980.63
October	945,980.63	0.00	0.00	0.00	945,980.63
November	945,980.63	0.00	0.00	0.00	945,980.63
December	945,980.63	0.00	0.00	0.00	945,980.63
Total YTD		525,898.12	380,831.87	145,066.25	

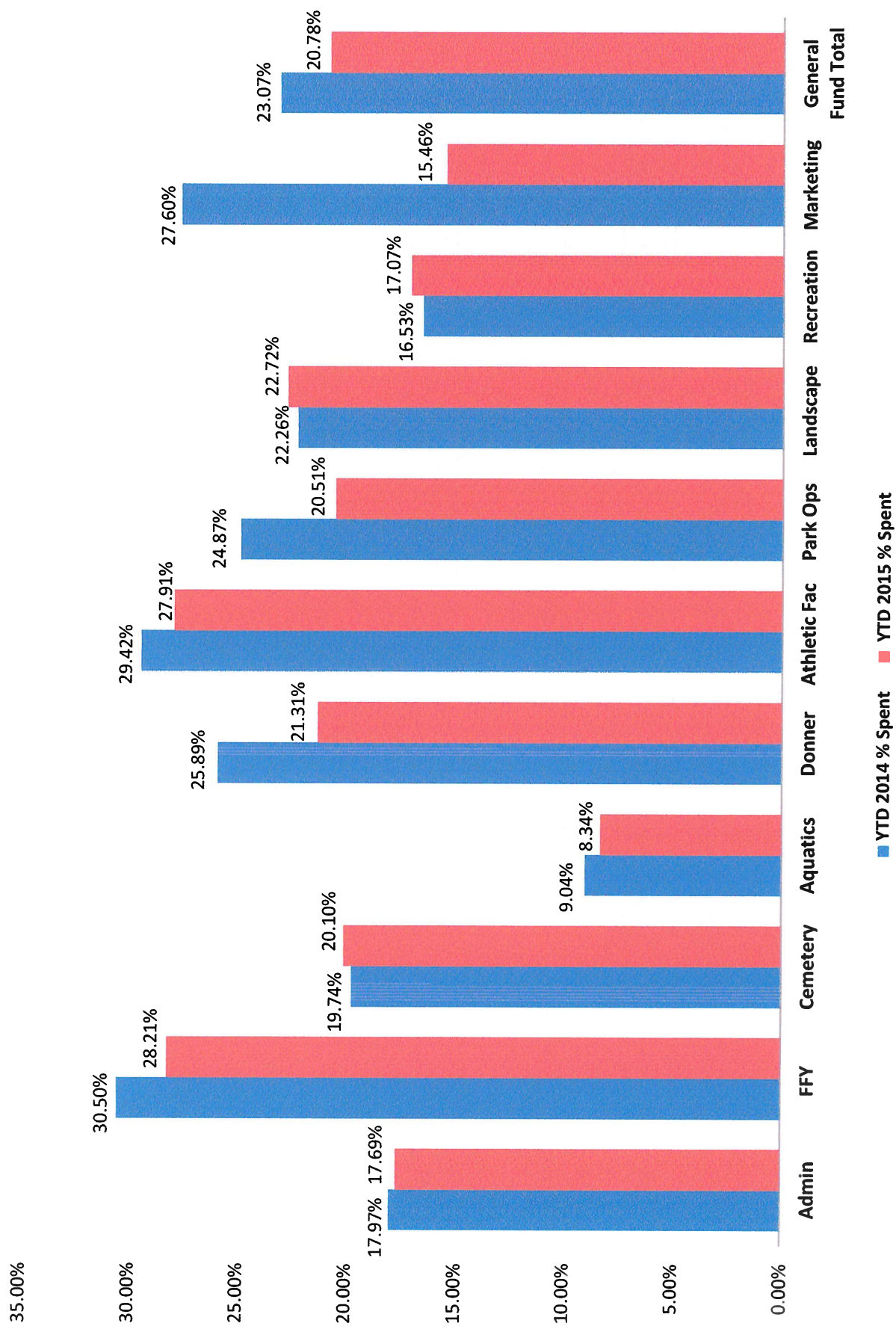
Columbus Parks and Recreation Department 2015 Cash Balance Fund 114 - Commons Capital Non-Reverting Fund					
	Balance Begin of Month	Revenue Month to Date	Disbursed Month to Date	Month Balance	Current Balance
January	1,065,018.48	29,488.51	67,376.37	-37,887.86	1,027,130.62
February	1,027,130.62	31,150.52	61,553.18	-30,402.66	996,727.96
March	996,727.96	27,004.12	65,068.55	-38,064.43	958,663.53
April	958,663.53	0.00	0.00	0.00	958,663.53
May	958,663.53	0.00	0.00	0.00	958,663.53
June	958,663.53	0.00	0.00	0.00	958,663.53
July	958,663.53	0.00	0.00	0.00	958,663.53
August	958,663.53	0.00	0.00	0.00	958,663.53
September	958,663.53	0.00	0.00	0.00	958,663.53
October	958,663.53	0.00	0.00	0.00	958,663.53
November	958,663.53	0.00	0.00	0.00	958,663.53
December	958,663.53	0.00	0.00	0.00	958,663.53
Total YTD		87,643.15	193,998.10	-106,354.95	

**Columbus Parks and Recreation Department  
2015 General Fund Budget Report  
by Category of Expense**

	2014				2015			
	<u>Adjusted Budget</u>	<u>March</u>	<u>YTD</u>	<u>% Spent</u>	<u>Adjusted Budget</u>	<u>March</u>	<u>YTD</u>	<u>% Spent</u>
Admin 01	529,531.00	32,634.08	113,367.89	21.41%	538,880.00	37,627.04	131,761.88	24.45%
Admin 02	8,869.00	175.46	461.21	5.20%	8,869.00	560.39	2,911.32	32.83%
Admin 03	233,502.00	4,998.75	24,861.02	10.65%	213,502.00	2,545.43	12,276.43	5.75%
Admin 04	-	0.00	0.00	0.00%	375,641.43	0.00	54,182.40	14.42%
Admin Total	771,902.00	37,808.29	138,690.12	17.97%	1,136,892.43	40,732.86	201,132.03	17.69%
Admin Revenue	25,000.00	0.00	223.69	0.89%	10,000.00	90.29	1,090.29	10.90%
FFY 01	288,766.00	22,383.40	76,407.21	26.46%	294,077.00	19,499.25	78,149.18	26.57%
FFY 02	13,222.00	564.24	2,751.17	20.81%	13,222.00	1,359.32	3,827.84	28.95%
FFY 03	138,576.00	12,829.26	55,223.07	39.85%	156,788.15	16,364.41	48,922.27	31.20%
FFY 04	-	0.00	0.00	0.00%	-	0.00	0.00	0.00%
FFY Total	440,564.00	35,776.90	134,381.45	30.50%	464,087.15	37,222.98	130,899.29	28.21%
FFY Revenue	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Cemetery 01	55,449.00	2,444.29	11,691.93	21.09%	56,333.00	3,337.37	11,815.93	20.98%
Cemetery 02	1,505.00	0.00	0.00	0.00%	1,505.00	0.00	289.99	19.27%
Cemetery 03	2,526.00	0.00	46.52	1.84%	2,526.00	5.47	29.67	1.17%
Cemetery 04	-	0.00	0.00	0.00%	-	0.00	0.00	0.00%
Cemetery Total	59,480.00	2,444.29	11,738.45	19.74%	60,364.00	3,342.84	12,135.59	20.10%
Cemetery Revenue	0.00	0.00	500.00	0.00%	0.00	0.00	0.00	0%
Aquatics 01	208,571.00	5,591.17	19,070.23	9.14%	212,519.00	5,671.78	19,383.59	9.12%
Aquatics 02	69,321.00	5,627.73	5,627.73	8.12%	71,850.00	1,384.82	5,054.94	7.04%
Aquatics 03	17,403.00	1,345.02	2,004.40	11.52%	19,915.00	73.00	934.94	4.69%
Aquatics 04	-	0.00	0.00	0.00%	-	0.00	0.00	0.00%
Aquatics Total	295,295.00	12,563.92	26,702.36	9.04%	304,284.00	7,129.60	25,373.47	8.34%
Aquatics Revenue	135,000.00	701.00	5,422.00	4.02%	135,000.00	2,493.00	4,304.00	3.19%
Donner 01	95,662.00	7,172.23	24,936.67	26.07%	97,497.00	7,308.71	27,045.16	27.74%
Donner 02	4,165.00	341.56	670.89	16.11%	4,165.00	482.74	780.25	18.73%
Donner 03	78,524.00	5,880.24	20,560.54	26.18%	79,024.00	1,352.23	10,673.65	13.51%
Donner 04	-	0.00	0.00	0.00%	-	0.00	0.00	0.00%
Donner Total	178,351.00	13,394.03	46,168.10	25.89%	180,686.00	9,143.68	38,499.06	21.31%
Athletic Fac 01	412,767.00	29,665.25	99,842.06	24.19%	419,765.00	25,065.62	86,777.20	20.67%
Athletic Fac 02	104,267.00	1,117.65	43,330.55	41.56%	111,225.07	9,934.22	66,648.90	59.92%
Athletic Fac 03	23,412.00	10,165.20	15,816.06	67.56%	36,812.00	3,849.23	5,069.22	13.77%
Athletic Fac 04	-	0.00	0.00	0.00%	-	0.00	0.00	0.00%
Athletic Fac Total	540,446.00	40,948.10	158,988.67	29.42%	567,802.07	38,849.07	158,495.32	27.91%

	2014					2015			
	<u>Adjusted Budget</u>	<u>March</u>	<u>YTD</u>	<u>% Spent</u>		<u>Adjusted Budget</u>	<u>March</u>	<u>YTD</u>	<u>% Spent</u>
Park Ops 01	663,273.00	45,331.97	157,487.92	23.74%		674,562.00	46,101.76	160,960.51	23.86%
Park Ops 02	160,422.00	9,562.97	35,013.06	21.83%		155,422.00	4,418.89	17,383.54	11.18%
Park Ops 03	144,065.00	22,456.19	48,157.28	33.43%		168,480.87	8,995.59	26,420.15	15.68%
Park Ops 04	-	0.00	0.00			-	0.00	0.00	
Park Ops Total	967,760.00	77,351.13	240,658.26	24.87%		998,464.87	59,516.24	204,764.20	20.51%
Landscape 01	286,358.00	22,029.31	74,263.20	25.93%		291,246.00	21,477.74	75,028.00	25.76%
Landscape 02	18,731.00	678.10	5,071.45	27.08%		18,731.00	3,271.30	3,700.33	19.76%
Landscape 03	51,240.00	0.00	0.00	0.00%		82,748.00	361.10	10,505.10	12.70%
Landscape 04	-	0.00	0.00			-	0.00	0.00	
Landscape Total	356,329.00	22,707.41	79,334.65	22.26%		392,725.00	25,110.14	89,233.43	22.72%
Recreation 01	88,335.00	4,827.92	16,385.95	18.55%		89,876.00	4,670.47	16,730.43	18.62%
Recreation 02	4,689.00	40.51	246.05	5.25%		4,689.00	298.74	782.73	16.69%
Recreation 03	8,195.00	0.00	103.01	1.26%		8,195.00	0.00	25.38	0.31%
Recreation 04	-	0.00	0.00	0.00%		-	0.00	0.00	0.00%
Recreation Total	101,219.00	4,868.43	16,735.01	16.53%		102,760.00	4,969.21	17,538.54	17.07%
Marketing 01	61,178.00	7,505.14	17,746.68	29.01%		62,176.00	3,091.33	10,097.68	16.24%
Marketing 02	-	0.00	0.00	0.00%		-	0.00	0.00	0.00%
Marketing 03	3,125.00	0.00	0.00	0.00%		3,125.00	0.00	0.00	0.00%
Marketing 04	0.00	0.00	0.00	0.00%		0.00	0.00	0.00	0.00%
Marketing 05	64,303.00	7,505.14	17,746.68	27.60%		65,301.00	3,091.33	10,097.68	15.46%
Department 01	2,689,890.00	172,079.62	593,453.06	22.06%		2,736,931.00	173,851.07	617,749.56	22.57%
Department 02	385,191.00	18,108.22	93,172.11	24.19%		389,678.07	21,710.42	101,379.84	26.02%
Department 03	700,568.00	65,179.80	184,518.58	26.34%		771,116.02	33,546.46	114,856.81	14.89%
Department 04	0.00	0.00	0.00	0.00%		375,641.43	0.00	54,182.40	0.00%
Department Total	3,775,649.00	255,367.64	871,143.75	23.07%		4,273,366.52	229,107.95	888,168.61	20.78%
Department Revenue	160,000.00	701.00	6,145.69	3.84%		145,000.00	2,583.29	5,394.29	3.72%

## % of General Fund Budget Spent YTD by Department



**Columbus Parks and Recreation Department**  
**Park Non-Reverting Fund**  
**2015 Revenue and Expense Month and YTD Summary Report**  
**Without The Commons and Golf**

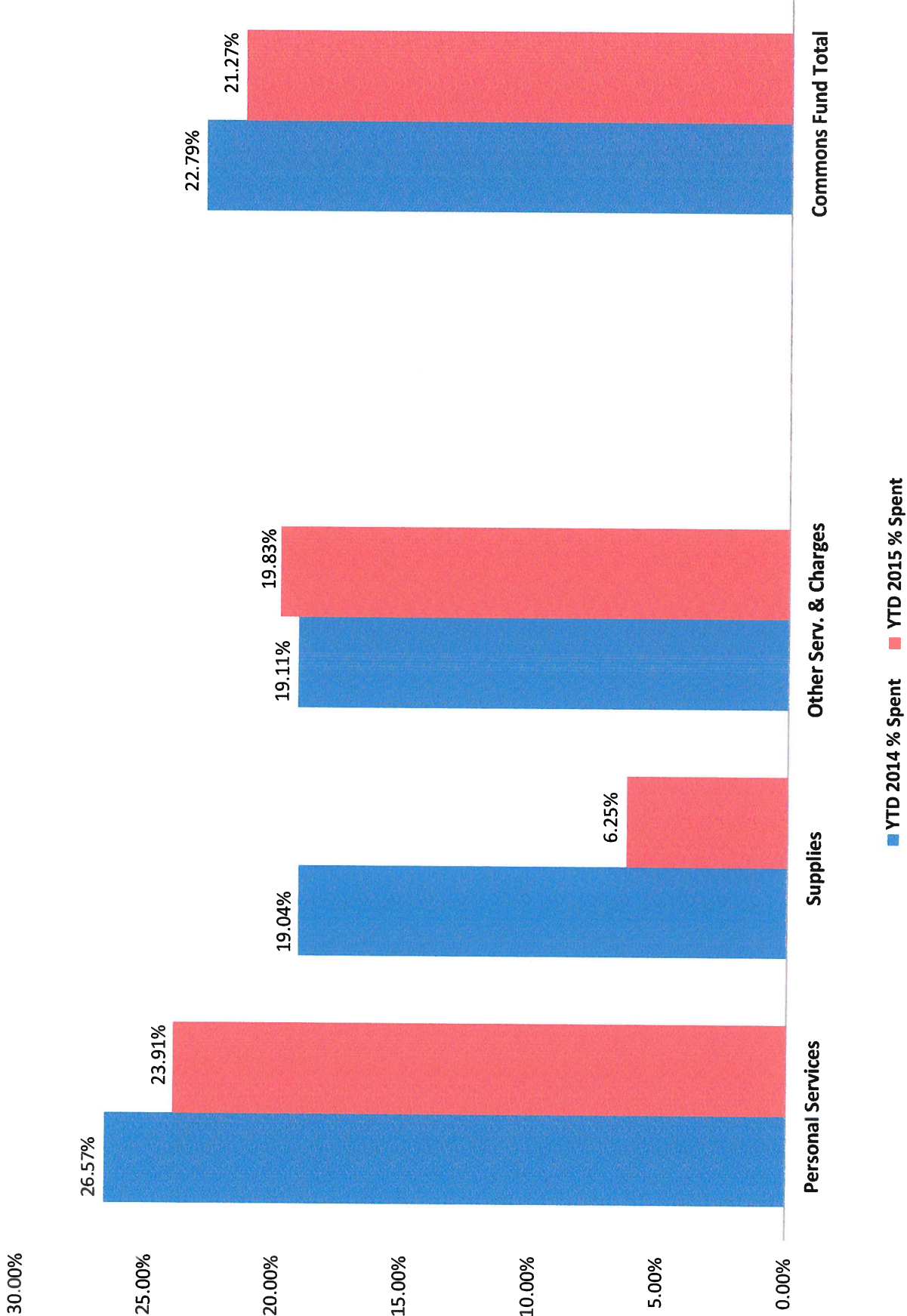
Cost Center	2014		2015	
	March	YTD	March	YTD
Marketing Revenue	503.00	4,867.27	591.00	5,340.37
Marketing Expense	698.49	2,479.47	8,294.40	9,555.69
Marketing Balance	-195.49	2,387.80	-7,703.40	-4,215.32
Administration Revenue	28,433.87	111,405.27	47,276.13	120,174.13
Administration Expense	50,444.91	96,568.37	42,425.92	87,245.09
Administration Balance	-22,011.04	14,836.90	4,850.21	32,929.04
Gymnastics Revenue	11,228.52	40,513.83	12,730.13	43,712.28
Gymnastics Expense	7,424.04	20,894.26	9,846.62	30,860.81
Gymnastics Balance	3,804.48	19,619.57	2,883.51	12,851.47
Hamilton Center Revenue	49,104.13	145,873.96	50,380.16	142,141.49
Hamilton Center Expense	38,009.09	125,718.66	35,781.37	121,969.81
Hamilton Center Balance	11,095.04	20,155.30	14,598.79	20,171.68
Wellness Revenue	13,262.85	49,731.75	12,126.75	55,379.50
Wellness Expense	20,779.73	42,981.91	19,280.80	62,219.26
Wellness Balance	-7,516.88	6,749.84	-7,154.05	-6,839.76
Special Events Revenue	143.65	293.65	225.75	438.25
Special Events Expense	0.00	310.74	192.98	326.36
Special Events Balance	143.65	-17.09	32.77	111.89
Teams & Leagues Revenue	8,657.50	206,434.33	27,249.69	156,100.59
Teams & Leagues Expense	21,905.76	70,074.20	19,769.69	66,064.37
Teams & Leagues Balance	-13,248.26	136,360.13	7,480.00	90,036.22
Sport Camps Revenue	0.00	0.00	63.00	137.00
Sport Camps Expense	0.00	0.00	0.00	1,761.50
Sport Camps Balance	0.00	0.00	63.00	-1,624.50
Recreation & Arts Revenue	228.50	1,793.60	494.50	2,174.50
Recreation & Arts Expense	316.09	868.32	242.03	828.98
Recreation & Arts Balance	-87.59	925.28	252.47	1,345.52
Total Fund Revenue	111,562.02	560,913.66	151,137.11	525,598.11
Total Fund Expense	139,578.11	359,895.93	135,833.81	380,831.87
Total Fund Balance	-28,016.09	201,017.73	15,303.30	144,766.24

## 2015 Commons Budget Summary

		2015	March	Year-to-Date	Percent
		Budget	Expenses	Expenses	Spent
<b>Personal Services</b>					
112	Salary Employees	\$ 88,302.00	\$ 5,392.36	\$ 15,918.08	18%
113	Hourly Employees	\$ 205,731.00	\$ 16,185.61	\$ 58,760.09	29%
114	Part Time Employees	\$ 11,220.00	\$ 1,048.32	\$ 3,566.16	32%
115	Seasonal/Temp Employees	\$ 4,637.00	\$ -	\$ -	0%
117	Overtime	\$ 7,880.00	\$ 275.04	\$ 4,037.50	51%
119	PERF	\$ 42,872.00	\$ 3,103.13	\$ 11,177.63	26%
123	FICA	\$ 24,310.00	\$ 1,696.08	\$ 6,112.48	25%
125	Insurance	\$ 79,548.00	\$ 3,834.72	\$ 11,504.16	14%
	<b>Category Total</b>	<b>\$ 464,500.00</b>	<b>\$ 31,535.26</b>	<b>\$ 111,076.10</b>	<b>24%</b>
<b>Supplies</b>					
211	Office Paper	\$ 200.00	\$ -	\$ -	0%
212	Office Other	\$ 1,500.00	\$ 302.90	\$ 386.89	26%
231	Cleaning Supplies	\$ 15,000.00	\$ 1,492.27	\$ 1,490.11	10%
234	Building Materials	\$ 5,000.00	\$ 155.25	\$ 341.27	7%
236	Groundskeeping	\$ 3,000.00	\$ -	\$ -	0%
241	HVAC Supplies	\$ 1,000.00	\$ -	\$ -	0%
249	Misc Repair Supplies	\$ 5,500.00	\$ 32.71	\$ 378.64	7%
250	Medical Supplies	\$ 200.00	\$ -	\$ -	0%
261	Misc Supplies Other	\$ 11,250.00	\$ -	\$ 68.45	1%
	<b>Category Total</b>	<b>\$ 42,650.00</b>	<b>\$ 1,983.13</b>	<b>\$ 2,665.36</b>	<b>6%</b>
<b>Other Services and Charges</b>					
316	Maintenance Agreements	\$ 65,000.00	\$ 12,714.00	\$ 15,358.13	24%
317	Training & Instruction	\$ 1,000.00	\$ -	\$ -	0%
319	Misc Professional	\$ -	\$ -	\$ -	0%
328	Advertising	\$ 5,750.00	\$ 164.00	\$ 981.00	17%
330	Property & Casualty Ins	\$ 7,500.00	\$ -	\$ -	0%
339	Umbrella Insurance	\$ 2,500.00	\$ -	\$ -	0%
340	General Liability Ins	\$ 2,500.00	\$ -	\$ -	0%
341	Public Officials Ins	\$ 1,000.00	\$ -	\$ -	0%
350	Telephone	\$ 1,500.00	\$ -	\$ -	0%
360	Electric Utilities	\$ 142,500.00	\$ 10,436.93	\$ 31,676.39	22%
361	Gas Utilities	\$ 47,000.00	\$ 449.49	\$ 6,404.59	14%
362	Water/Sewer Utilities	\$ 25,000.00	\$ 719.90	\$ 2,399.01	10%
366	Arts & Recreation Program	\$ 15,000.00	\$ 550.00	\$ 1,750.00	12%
370	Building Repair Services	\$ 29,000.00	\$ 4,017.91	\$ 4,017.91	14%
371	Equipment Repair	\$ 1,500.00	\$ -	\$ -	0%
375	Misc Repair Other	\$ 8,000.00	\$ -	\$ 119.42	1%
378	Uniform	\$ 10,000.00	\$ 1,119.18	\$ 3,288.72	33%
399	Misc Services	\$ 40,000.00	\$ 1,378.75	\$ 14,261.47	36%
	<b>Category Total</b>	<b>\$ 404,750.00</b>	<b>\$ 31,550.16</b>	<b>\$ 80,256.64</b>	<b>20%</b>
	<b>Commons Total</b>	<b>\$ 911,900.00</b>	<b>\$ 65,068.55</b>	<b>\$ 193,998.10</b>	<b>21%</b>

			2015	March	Year-to-Date	Percent
	Commons Revenue		Budget	Revenue	Revenue	Received
152	Charges for Services		\$ 12,000.00	\$ 575.00	\$ 2,325.00	19%
154	Reimbursements - Wages		\$ -	\$ -	\$ -	0%
156	Reimbursements - Insurance, Damage		\$ -	\$ -	\$ -	0%
157	Reimbursements - Utilities		\$ 32,000.00	\$ 3,378.28	\$ 12,977.33	41%
166	Other Receipts		\$ 7,700.00	\$ -	\$ -	0%
212	Rentals		\$ 135,000.00	\$ 11,200.00	\$ 39,615.73	29%
214	Reimbursements - Retail Space Leases		\$ 165,000.00	\$ 11,637.34	\$ 31,342.18	19%
218	Transfer of Funds - EDIT		\$ 555,273.00	\$ -		0%
222	Sales Tax		\$ 7,000.00	\$ 213.50	\$ 1,382.91	20%
		Category Total	\$ 913,973.00	\$ 27,004.12	\$ 87,643.15	10%

**% of Commons Fund Budget Spent YTD by Category**



## % of Commons Revenue Received YTD by Category

